

Resilience Fund Application Form

This form provides the minimum information for the application. A detailed project plan should be developed to inform this application and may be attached.

Project title	Building on 'Resilient Westport Evacuation Planning' for Greymouth, Hokitika and Franz Josef.
Date of application	19 February 2024
Details on application	
Applicant <i>[CDEM Group must endorse/sponsor all applications]</i>	West Coast Emergency Management
Sponsoring CDEM Group	West Coast Emergency Management
Other local authorities, Groups or organisations supporting this proposal	Grey and Westland District Councils, and West Coast Regional Council
Project description	
Executive summary <i>[200 words maximum]</i>	
<p>Given the work underway for strengthening evacuation arrangements for Westport (Resilient Westport Programme) there is an opportunity to share activities and replicate where possible for similar evacuation planning for Greymouth, Hokitika and Franz Josef townships.</p> <p>This application is to fund a project to extend evacuation planning arrangements for Westport, to envelope a further three locations on the West Coast.</p> <p>On 24 January 2024 the Coordinating Executive Group (CEG) agreed to submit applications to the NEMA Resilience fund for flood evacuation planning for Greymouth, Hokitika and Franz Josef for an estimated \$45k over one year. It was understood that with additional funding there is an opportunity through the Resilient Westport evacuation planning to replicate or translate this work where possible to include Greymouth, Hokitika and Franz Josef.</p> <p>Evacuation planning arrangements are of varying quality and consistency across the region. This reflects of history of emergency planning occurring in absence of a regional approach. As a result stakeholders and communities have varying levels of involvement and understanding of what planning does exist and how they contribute. The Resilient Westport work has a strong community and stakeholder engagement element, along with the necessity to work closely with councils to understand changing risk hazard profiles and flood forecasting models. The benefit of this approach should not be lost on enhancing planning in Greymouth, Hokitika and Franz Josef.</p>	
Challenge/opportunity <i>[200 words maximum]</i>	

As a part of the 'Resilient Westport Package' approved by Government in May 2023, \$500,000 was tagged to improving emergency management arrangements for Westport over two years. This work is about to commence with the recruitment of a project lead. The project lead will work closely with the other strands of the extensive programme of works involve in 'Resilient Westport'.

The main aspect of this work is to formalise evaluation arrangements, alongside stakeholders including both response agencies and the affected communities.

The opportunity therefore exists to transfer and extend this work for both Grey and Westland districts. The objectives of this project are:

The purpose of this role is to lead and coordinate a comprehensive program for emergency management planning in the Westport community, under the guidance of the West Coast Emergency Management (WCEM). This position is pivotal in implementing the PARA (protect, avoid, retreat, and adapt) framework, ensuring the development of robust strategies and responses. The role will work collaboratively with a multi-disciplinary team within the Resilient Westport Programme. The role will support the coordination across various project teams, ensuring effective community engagement, and will contribute to all phases of emergency management - preparation, response, and recovery.

This work is one of several strands of work of the 'Resilient Westport Package' announced by the Prime Minister in May 2023.

\$500,000 over two years

Alignment with priorities and objectives of the National Disaster Resilience Strategy (NDRS) [200 words maximum]

This Project is strongly aligned with the NDRS's third priority: *"enabling, empowering, and supporting community resilience: building a culture of resilience in New Zealand so that everyone can participate in and contribute to communities' – and the nation's – resilience"*.

This project requires a multi-agency model to work alongside communities to develop, educate and exercise evacuation arrangements. Focus will be on reducing levels of community harm, building community resilience and wellbeing, and empowering our communities. The project will result in a regional evacuation framework that can be utilised across relevant communities throughout the region and other parts of Aotearoa.

Alignment with Principles and Allocation Preferences [200 words maximum]

This project will ensure that there is alignment with the principles and allocation preferences of the fund, as follows:

Principles:

- NEMA provides leadership – *supported*.
- A fair and transparent applications-based process, with allocation decided by NEMA – *noted*.
- The Fund is available to CDEM Groups, other organisations and individuals – *noted*.
- CDEM Groups monitor projects – *supported*.
- A local/regional focus (not complex, multi-region / national) – *this project is focused at a district level with opportunity to roll out learnings at a regional level, or more widely if appropriate*.

- Values the role of Māori in the emergency management system – *cultural values / community involvement is central to the project.*
- Applications allow for NEMA involvement if it is required – *supported.*

Allocation Preferences:

- Aligns with National Disaster Resilience Strategy (NDRS) – *as described above, there is excellent alignment with the third priority in the NDRS.*
- Achieves equity of outcomes for Māori communities, marae, hapū, iwi and Māori organisations – *Iwi are a key stakeholder of this project.*
- Outcome focused (will make a material difference) – *the outcomes of this project are described in the following section and show that it is outcome focussed. Specifically, meaningful community support will be realised. In addition, a regional framework will be developed that could be applied more widely across Aotearoa.*
- Applicable in other regions / CDEM Groups – *yes.*
- Supports national consistency – *the framework can be tailored based on location and context.*
- Wider funding / resource commitment (co-funding, ongoing funding committed) – *maintaining evacuation planning is the responsibility of WCEM in collaboration with key stakeholders, Iwi and the community.*
- Builds on existing work. *The intent is that the opportunity is not lost to build on the Resilient Westport work to expand and transfer to other centres across the region that have a river flood risk profile.*

Operational expenditure (Opex) is preferred but Capital expenditure (Capex) is not excluded – *all project expenditure is Opex.*

Application of outcomes/benefits to sector [200 words maximum]

The benefits are many and wide ranging. The Project will:

- Provide a regional guide that we can utilize in the ongoing evacuation and adaptation conversations across the region
- Reduce levels of community harm, build community resilience and wellbeing, and empower our communities,
- Improve the engagement experience for better outcomes,
- Recognise that different cultural approaches impact resilience, and respond accordingly,
- Strengthen local and regional district and regional council involvement in evacuation planning to inform and evolve planning as risk profile and protection works change.
- Strengthen relationships between WCEM, critical infrastructure agencies and emergency services, and the community.

Involve multiple agencies early on in community engagement to reduce ‘silo’ efforts, avoid duplication of effort, and support a coordinated and more effective response.

Ongoing costs (post-project) and how it will be funded [200 words maximum]

Maintaining and developing evacuation planning will be the responsibility of WCEM, alongside councils, critical infrastructure agencies, emergency services, Iwi and the community

Project design

Project manager	Group Manager, West Coast Emergency Management
Other project members	Buller, Westland and Grey district councils, West Coast Regional Council
External providers/contractors	Critical Infrastructure Agencies Project Lead – Resilient Westport
NEMA resource (if needed)	

Deliverables *[Note: payments will be made after successful completion of milestones identified]*



Key milestones	Date for completion	Cost (invoice amount)
Contract signed with Project Lead	End August 2024	\$ 10,000
Delivery of Evacuation Plan proposals for Grey, Hokitika and Franz Josef	End November 2024	\$ 10,000
Draft Evacuation Plans for stakeholder consultation	End March 2025	\$ 10,000
Plans finalised	End June 2025	\$ 15,000

Identified risks

Risks	Suggested mitigation / management

Funding request and use

CDEM Resilience Fund contribution	\$45,000.00 (GST exclusive)
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Local authority / organisation contribution	In kind: Evacuation Planning from 'Resilient Westport' programme to be replicated where appropriate for Greymouth, Hokitika and Franz Josef communities.		
Other sources of funding or support	In kind: working with WCEM team to develop evacuation plans consistent with other planning arrangements and Standard Operating Procedures.		
Budget <i>[please supply spreadsheet]</i>	\$45,000.00		
Applies if application exceeds \$100,000 over the life of the project	Are you prepared to attend an interview in support of this application (if needed)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Application confirmation			
Is this application from an individual or other organisation		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Does the CDEM Group support this application? <i>[sign off below confirms support]</i>		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Approval of Chief Executive [Chief Executive or Head of the organisation receiving the funding]	 Name: Darryl Lew, Chief Executive, West Coast Regional Council		
Approval of CEG Chair	 Name: Paul Morris, Chief Executive, Grey District Council		
All communications regarding the application, including approval decisions will be addressed to the Chief Executive and CEG Chair			
CDEM Group comment			

Note: Only complete forms will be considered for assessment. All completed forms and supporting documents must be emailed to NEMA at resilience.fund@nema.govt.nz

NEMA Assessment [internal use only]		
Principles	Yes	No
Local / regional focus	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Values the role of Māori in the Emergency Management System	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NEMA involvement required	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Allocation Preferences		
Alignment with NDRS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Achieves equity of outcomes for Māori communities, marae, hapū, iwi and Māori organisations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Outcome focused	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Applicable in other regions / CDEM Groups	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Supports national consistency	<input type="checkbox"/>	<input type="checkbox"/>
Wider funding / resource commitment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Build on existing work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operational expenditure (Opex)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Capital expenditure (Capex)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other		
Application from individuals or other organisations endorsed/sponsored by CDEM Group		
NEMA Subject Matter Expert Comment		
	Supported <input type="checkbox"/>	Not supported <input type="checkbox"/>
NEMA Regional Emergency Management Advisor Comment		
	Supported <input type="checkbox"/>	Not supported <input type="checkbox"/>

NEMA Review Panel Comment	Supported <input type="checkbox"/>	Not supported <input type="checkbox"/>
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NEMA Director Decision Sign-off	Approved <input type="checkbox"/>	Declined <input type="checkbox"/>
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Director of Civil Defence Emergency Management

Appendix A Report Template

CDEM Resilience Fund Project Status Report			Date: DD MMMM YY		
Project title				Project number	
Project manager		Contact details			
Executive summary of status					
Progress of deliverables					
Milestones	Status (on track, delayed, etc.)		Progress this quarter and next steps		

Identification of any issues (actual or potential)					
	Issue			Mitigation	
Schedule					
Staff resources					
Budget					
Dependencies					
Stakeholders					
Quality					
Other					
Budget					
Activity	Expenditure to date	Budget to date	Full year budget	Budget forecast	Variance

Comment on variance

Confirmation

I confirm the status report is accurately reflected and the invoice amount is correct.

Project Manager

Chief Executive

CEG Chair

Comment by Resilience Fund Coordinator