Exercise [Name] Exercise Control and Evaluator Rules of Play

Exercise logo (if applicable)

Contents

Amendment schedule

The following table describes amendments that have been made to this Exercise Control and Evaluator Rules of Play since version 1.0.

#### Document amendments

|  |  |
| --- | --- |
| Date  | Brief description of amendment |
|  |  |
|  |  |

Security Classification

Describe the handling instructions for this document.

# Purpose

Outline the document purpose.

## Overview of exercise participation

**Timing of agency participation:** What is the date of the exercise and what are the ore exercise hours?

**Location of exercise participation venues:** Provide information (including maps if appropriate) on the location of participating venues.

**Range of agencies participating:** Outline the range of agencies taking part in the exercise.

# Exercise COntrol

## Exercise control team

Who is the exercise control team made up of?

What are their roles and responsibilities? (E.g. exercise control staff – providing injects, tracking progress/outputs of injects or adjusting timeline progress, risk management. Exercise evaluators – observing and assessing processes, procedures, and techniques).

## Exercise control team communications

How will the exercise control team communicate? Will there be any teleconferences?

## Exercise rules

All telephone communication should be prefaced with the words “This is an Exercise [insert name] message”.

All written correspondence must be prefaced with the words: “Exercise [insert name] only”. This includes faxes, emails, SitReps and briefing papers.

Exercise control members should draw any non-compliance to the attention of participants.

## Operational communications

Communications: Will normal communications be available in the exercise or will there be periods during the exercise when telecommunications blackouts are imposed by exercise control, and hence phones and on-line communications will be deemed not available?

## Media communications

Who will deal with the media?

## Real events

Reference should be made to what happens if a real event occurs, or for whatever reason the exercise is to be stopped. The Exercise Coordinator will advise exercise participants agencies. Such a message will be preceded with the phrase “No duff”.

## Weather conditions and forecasts

Note any special information about weather conditions and forecasts.